

Form –2
Part-I
(Regulation 4)

APPLICATION FORM FOR GRANT OF INTRA-STATE TRADING LICENCE IN
THE STATE OF HARYANA.

BEFORE THE HARYANA ELECTRICITY REGULATORY COMMISSION,
PANCHKULA

Application No.....

Case No.....

(To be filled in by Commission's office)

IN THE MATTER OF:

Grant of Licence for Intra-state Trading under section 14 of Electricity Act, 2003 to:

1. Full Name of applicant in whose name the licence is to be issued

2. Full Address

The applicant hereby submits to the Commission the following particulars for the grant of Licence for Intra-state Trading under section 14 of the Electricity Act, 2003 in the area of trading as indicated in this application:

1. Name, Designation & address of the contact person
2. Contact Telephone Nos.
3. Fax No.
4. Email ID
5. How long has the applicant been in the business of trading of electricity?
Details of Prior Experience (3 years details of related business)
6. Principal business activity undertaken/proposed to be undertaken.
7. Details of ownership
 - a) Whether applicant is a Company, Firm, Cooperative Society, Individual, Local authority or Government department/establishment or of any other category.
 - b) Whether it is a registered company, firm, society etc.
 - c) If so, when and where registered with registration number and address of registered office.
 - d) Names and addresses of directors with share holding / financial stake. (Enclose list)

8. Names of principal shareholders*/partners*/members*.
(* having more than 5% share holding)
9. Resume of the Organisation giving details of.
 - (a) Management Capability and experience.
 - (b) Financial Strength.
 - (c) Ability to perform functions of trading of electricity in a sustainable manner.
 - (d) Financial details of other business ventures of the applicant.
10. Proposed date of commencement of licence.
11. Quantum of electricity proposed to be traded annually:
 - a) In terms of MU
 - b) In terms of MW
12. Details of financial data of applicant
 - (1) Net worth (in equivalent Indian Rupees-conversion to be done at the annual average rate of exchange) for immediate past five financial years certified by a chartered accountant. (Specify financial year as applicable)

(dd/mm/yy) to (dd/mm/yy)	In Home Currency	Exchange rate used	In equivalent Indian Rs.
(a) Year 1() to ()	-----	-----	-----
(b) Year 2() to ()	-----	-----	-----
(c) Year 3() to ()	-----	-----	-----
(d) Year 4() to ()	-----	-----	-----
(e) Year 5() to ()	-----	-----	-----

- (2) Annual turn over (in equivalent Indian Rupees-conversion to be done at the annual average rate of exchange) for immediate past five financial years certified by a chartered accountant. (Specify financial year as applicable)

(dd/mm/yy) to (dd/mm/yy)	In Home Currency	Exchange rate used	In equivalent Indian Rs.
(a) Year 1() to ()	-----	-----	-----
(b) Year 2() to ()	-----	-----	-----
(c) Year 3() to ()	-----	-----	-----
(d) Year 4() to ()	-----	-----	-----
(e) Year 5() to ()	-----	-----	-----

- (3) Copies of Annual Reports or certified audited results to be enclosed in support of (1) & (2) above.

13. (a) Details of existing licences, if any, issued under the Electricity Act, 2003 or enactments mentioned in the Schedule to the Act in the following format:

Nature of licence	Transmission/Distribution/Trading/ Others (Please specify)
Area(s) of licence	
Date of Issue	
Issued by	
Valid upto (date)	

Above details to be given for each licence. A copy of each licence be enclosed with the application.

- (b) Details regarding applications made for obtaining licence under the Electricity Act, 2003 in the following format (other than this application):

Nature of licence	Transmission/Distribution/Trading/ Others (Please specify)
Applied before	<i>(Name of the appropriate Commission)</i>
Area(s) of licence	
Status of the application	

- (c) Details in respect of any application for grant of licence under the Electricity Act, 2003 that has been rejected

Nature of licence	Transmission/Distribution/Trading/ Others (Please specify)
Applied before	<i>(Name of the appropriate Commission)</i>
Area(s) of licence	
Date of the application	
Date of rejection	
Reasons for rejection	

14. (a) Whether applicant himself shall be financing the trading operations fully on its own balance sheet Yes/No
- (b) If, yes, proposed equity from the applicant
- (i) Amount :
- (ii) Percentage of total paid up capital :
15. Details of debt proposed to be raised for the trading activity
- (a) Details of lenders :
- (b) Amount to be sourced from various lenders :
- (c) Letters from the lenders in support of the above to be enclosed. :
- (d) Proposed Debt: Equity Ratio :

16. Approach & Methodology
(The applicant is required to describe approach & methodology for establishment of the trading arrangements as proposed by him and should furnish the information in general but not limited to the following:)

(a) Is the applicant intending to do short-term or long-term trading?

(b) Expected volume of electricity trading in the next three (3) years:

Year	Volume of Trading (Million Units)
(1)	()
(2)	()
(3)	()

(c) etc.

17. Particulars of fee paid for licence application: DD No..... dated..... drawn in favour of Secretary, Haryana Electricity Regulatory Commission payable at Panchkula, drawn on.....bank; for Rs.....

18. a) Details of all settled and pending litigations against the Applicant Company, Directors and Employees.

b) Details of indictment and involvement in any fraud or economic offences by the applicant or any of its associates during last three years.

19. Any other information applicant may like to furnish.

20. Declaration

I _____ (Name in full and block letters) Son / daughter of _____ solemnly declare that the information supplied in the application form and the enclosures is complete and correct.

(Signature of the applicant)

Place:

With name and address and Office Seal

Dated :

Form-2
PART-II

List of documents to accompany licence application

1. Affidavit of the authorised person on non-judicial stamp paper of appropriate value.
2. Information relating to existing licences.
Copy of existing licence/exemption if any,
3. Documents relating to status of the applicant;
 - a) Copies of company's Memorandum/Articles Of Association/ Partnership Deed/ Constitution of Society etc;
 - b) Copies of certificate of registration of company/society and certificate of commencement of business;
 - c) Relevant resolution of Company/Society/local authority;
 - d) Letter of authority of the Board of Directors in favour of person applying and signing the application;
 - e) Names and addresses of directors with share holding / financial stake;
 - f) Names of principal shareholders/partners/members.
 - g) Income tax clearance certificate.
4. Data relating to management, financial and technical capability
A licensee must have sufficient managerial, financial and technical capability to function as a trading licensee on a sustainable basis. Documents demonstrating these capabilities shall include:
 - (a) Managerial capability
 - (i) Senior management's curriculum vitae.
 - (ii) Cadre strength for different categories, technical and non-technical.
 - (b) Financial capability
 - (i) balance sheet for last five years, if applicable.
 - (ii) Audited accounts of the applicant and its holding company, subsidiary or affiliated company for each of the last five financial years.
 - (iii) Any accompanying notes and certifications on the above statements from a reputed chartered accountant.
 - (c) Technical capability
Experience in Power System Operation and commercial aspects of power transfer.
5. Credit worthiness
Documents relating to credit rating by a credit rating agency i.e ICRA/ CARE/ CRISIL/Fitch Ratings India limited or any other registered agency under the SEBI (credit rating agencies) Regulations, 1998 (Regulation 3) or a report from the applicant's bankers.
6. Data relating to the applicant's future business
Five year Business Plan, if any for trading in electricity and funding arrangements for meeting its obligations under proposed licence.
7. Letter of authority of the Board of Directors or the Company Secretary in favour of person applying and signing the application.
8. Copies of agreements for purchase and sale of power, if executed.